

# Moving Checklist

Reminders to stay on schedule by reBOX:

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## PLAN/ORGANIZE

Moving in 1 month

Time to organize & plan for the moving day.

- ☐ Create folder for moving quotes/confirmations/donations/receipts (digital or physical)
- ☐ Get moving company or truck rental quotes
- ☐ Set organization timeline for clean out
  - ☐ Designate holding area for donations
  - ☐ Clothing/closet clean out
  - ☐ Pantry/food clean out
  - ☐ Garage/shed/attic/storage clean out
- ☐ Arrange school records for transfer
- ☐ Settle gym/club/memberships
- ☐ Book movers/truck rental
- ☐ Schedule time off work
- ☐ \_\_\_\_\_

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## PREPARE

Moving in 1-2 weeks

Take action to get your space ready

- ☐ Donations out of the house
- ☐ Use fresh and frozen items this week
- ☐ Begin packing boxes
- ☐ Submit USPS change of address
- ☐ Setup/schedule new utilities
- ☐ Transfer prescriptions to new location
- ☐ Plan for pet arrangements moving day
- ☐ Book cleaning for your old and/or new place
- ☐ \_\_\_\_\_

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## EXECUTE

Moving in <2 days

Final preparations and reminders

- ☐ Update address with bank, credit cards, work, newspaper/magazines, insurance
- ☐ Inventory boxes (numbering each or total count)
- ☐ Get some cash for tips/food delivery
- ☐ Pack a cooler; include bottled water
- ☐ Sign lease/closing papers and complete walk-through 1 day before move
- ☐ \_\_\_\_\_



### Supplies

Consider renting totes instead of using cardboard



### Set Goals

Small, daily packing goals help keep you on track



### Label Boxes

Designate some boxes for priority unpacking to stay organized